



BOARD OF DIRECTORS MEETING

September 6, 2011

Attendees: President Jeffrey (Jeff) Kramer; Member-at-Large Michael Shoemaker; Treasurer Reva Tisdale; Secretary; Debra (Deb) Bourbeau

Absent: Past President Joyce Doakes Smith; President Elect: Keith Heaton, Member-at-Large Linda Jefferson

The teleconference was convened by President Jeff Kramer at 1:05 P.M. Eastern Standard Time.

- Board Minutes - A motion was made by Tisdale to accept the minutes from the August 2, 2011 Board Meeting. Shoemaker seconded the motion. The motion carried unanimously.
- Treasurer's Report - We currently have 1,270 members. The checking account balance is at \$54,076.74. The Utah Conference Committee as well as Tisdale and Kramer will meet to review the conference close out procedures when we are in Utah. A motion was made by Bourbeau to accept the Treasurer's report. Shoemaker seconded the motion. The motion carried unanimously.

CONTINUING BUSINESS:

- Utah conference – Shoemaker updated the Board on a conference registration for meeting hotel room nights for break even. Heaton emailed Kramer an updated registration list for a total value of registrations of \$37,000.00 for revenue and 200 registrants. We still have time for additional registrations. A reminder has been sent out to Consortium members for hotel registrations which will help on the room block. The conference rate guarantee is September 7, 2011. Kramer was also able to secure a sponsor for the Sunday night reception.

NEW BUSINESS:

- Fall Newsletter – Shoemaker has been receiving articles from Societies for the upcoming edition of the newsletter. Kramer asked if Societies should submit their conference registration information for the AACPM newsletter? The Board felt that a short article would be sufficient, but not the full registration information.
- House of Delegates – information has been sent to all delegates ahead of the schedule as set forth in the SOP's. A parliamentarian has been hired for the House of Delegates meeting and the Board discussed some of her suggestions.

The next teleconference is scheduled for October 4, 2011 at 1:00 PM (EST)

The Board Meeting adjourned at 1:35 PM (EST).

For Distribution:
Original Signature on File:

Respectfully submitted by:

Debra Bourbeau, CPM, Secretary, AACPM

For Distribution:
Original Signature on File:

Respectfully submitted by:

Jeffrey A. Kramer, CPM, President AACPM