



## **BOARD OF DIRECTORS MEETING**

June 28, 2011

Attendees: President Jeffrey (Jeff) Kramer; Member-at-Large Linda Jefferson; Member-at-Large Michael Shoemaker; Treasurer Reva Tisdale; Past President Joyce Doakes Smith; President Elect: Keith Heaton

Absent: Secretary, Deb Bourbeau

The teleconference was convened by President Jeff Kramer at 1:00 P.M. Eastern Standard Time.

- Board Minutes

A motion was made by Jefferson to accept the minutes from the June 7, 2011 Board Meeting. Heaton seconded the motion. The motion carried unanimously.

- Treasurer's Report

We currently have 1,279 members, which is 11 more than last year with second quarter rosters still coming in. The checking account balance is at \$54,105.24. Pay Pal has been set up with the Utah bank account. It was voted unanimously to accept the Treasurer's report.

### CONTINUING BUSINESS:

- Acceptance of 2010 Archives & History Committee year-end report – Joyce talked to Debbie who will get back to her about costs involved using a third party storage vendor.
- Utah conference – Keith reported that everything is moving forward with 100+ days to go. Thanks to Jeff for marketing on Constant Contact. JJ Acker is finalizing the presenters. The conference is on the Academy's Twitter account. There is no report yet on registrations. Jeff reminded board members to get registered.
- Future conferences – SC – Jeff negotiated room nights down from 425 to 325 without penalty. Keith will follow up with Carl to see how it's going and if committee needs anything. ID – Reva recommended that discussion take place after the Utah conference with regard to cancelling the conference. Regardless of decision Reva will work with hotel to reduce room nights and any other contracted costs. AZ – Jeff will make contact and thank them for their effort to put together a bid. He will let them know that we are postponing the decision on future conferences at this time. Some discussion on NAGTAD and their

abandonment of conferences. Survey – No decision has been made by the conference committee to make a recommendation.

- SOPs and Bylaws – Linda has a few alignment changes on MAL duties. Reva made a motion to accept the SOP changes, including those made by Linda, pending the bylaws changes approval. Joyce seconded. Motion passed unanimously.
- Other Continuing Business – Joyce asked Jeff to send election info out again via Constant Contact.

#### NEW BUSINESS:

- Michigan – The bylaws have been accepted. Joyce moved to extend a charter to Michigan, Reva seconded, motion passed unanimously.
- Bylaws –If you have any changes, please get them to Joyce. Discussed excluding pin in the bylaws and agreed to say “membership packet”.
- Unaffiliated procedures and application – agreed on application with two changes – removal of Ways and Means Committee and changing name of Publications/Communications Committee to Communications Committee. Linda and Reva will work on procedures and send to board before next meeting.
- Calendar – Jeff asked that everyone review their calendars for items coming up for the conference and HOD.
- Other New Business – Linda requested that two items be removed from the membership committee’s charge – the membership survey and review of SOP 9.60. Jeff agreed to relieve the committee of both items. Linda asked for direction on the Georgia directory as they are no longer a society.

The next teleconference is scheduled for **August 2, 2011** at 1:00 PM (EST)

The Board Meeting adjourned at 2:16 PM (EST).

For Distribution:

Original Signature on File:

Respectfully submitted by:

---

Reva Tisdale, CPM, Treasurer, AACPM

For Distribution:

Original Signature on File:

Respectfully submitted by:

---

Jeffrey A. Kramer, CPM, President AACPM

