



## **BOARD OF DIRECTORS MEETING**

June 7, 2011

Attendees: President Jeffrey (Jeff) Kramer; Member-at-Large Linda Jefferson; Member-at-Large Michael Shoemaker; Treasurer Reva Tisdale; Past President Joyce Doakes Smith; President Elect: Keith Heaton

Absent: Secretary, Deb Bourbeau

The teleconference was convened by President Jeff Kramer at 1:02 P.M. Eastern Standard Time.

- Board Minutes

A motion was made by Tisdale to accept the minutes from the May 3, 2011 Board Meeting. Heaton seconded the motion. The motion carried unanimously.

- Treasurer's Report

We currently have 1,192 members which number does not include Kansas. The checking account balance is at \$54,784.94. No allocation to an investment fund has been made due to the limited time available before the 2011 conference. Heaton moved to accept the Treasurer's report and Jeff seconded. The motion carried unanimously.

### CONTINUING BUSINESS:

- Acceptance of 2010 Archives & History Committee year-end report – Joyce will continue to follow up with Debbie Smith
- Utah conference – Keith reported that everything is on schedule. They are marketing hard and Jeff will send out a Constant Contact this week. The registration site is up; however they are having difficulty with a credit card service vendor. Reva will contact the Foundation and Florida Conference chairs to see if they have any suggestions or get advice on the Pay Pal account the Foundation set up recently.
- Future conferences – Keith has not touched base with Carl for about a month and will do so. Keith expressed concerns over the financial ability to facilitate the conferences. Michael mentioned that around 15 governors have issued executive orders that they will not allow out of state travel. The conference committee needs to get together to decide how future conferences should be run i.e. regional conferences. Also, Keith mentioned the lack of sponsorship.
- SOPs and Bylaws – Joyce is finalizing the Bylaws changes and will present to the committee. SOPs have been reviewed and will be presented to the Board in the near future for discussion and approval.

- Other Continuing Business –
  - Joyce has been diligently trying to get with Jeremy B in Michigan to complete the process for approval as a society. She will continue to try to make contact.
  - Michael reminded everyone that newsletter articles are due this Friday, June 105h.

NEW BUSINESS:

- Discussion on lapel pins – we are almost out due to sending them to the 250-300 new members. We will not be able to send to all new members this quarter. We will work to find a new vendor and get more ordered. We may want to revisit whether we include lapel pins in the new member packets.
- Discussion on Evolution Committee survey results – Prior to the survey the Evolution Committee tentatively preferred no dissolution or merger. They would like to fix the problems and move forward. Based on the survey results they will revisit their initial findings and make recommendations for an implementation plan to submit to the HOD. Jeff asked the Board to provide him with their feedback so he can pass it on to the Committee.
- Other new business
  - Joyce sent nomination information to all society presidents and has heard nothing. Therefore, she would like to have Jeff send via Constant Contact to all members
  - Joyce received a call from Virginia University asking for information about the CPM program. She gave them information and referred them to Jack Lemons.

The next teleconference is scheduled for **June 28, 2011** at 1:00 PM (EST)

The Board Meeting adjourned at 2:00 PM (EST).

For Distribution:  
Original Signature on File:

Respectfully submitted by:

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Reva Tisdale, CPM, Treasurer, AACPM

For Distribution:  
Original Signature on File:

Respectfully submitted by:

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Jeffrey A. Kramer, CPM, President AACPM